

NEW USER ENROLLMENT

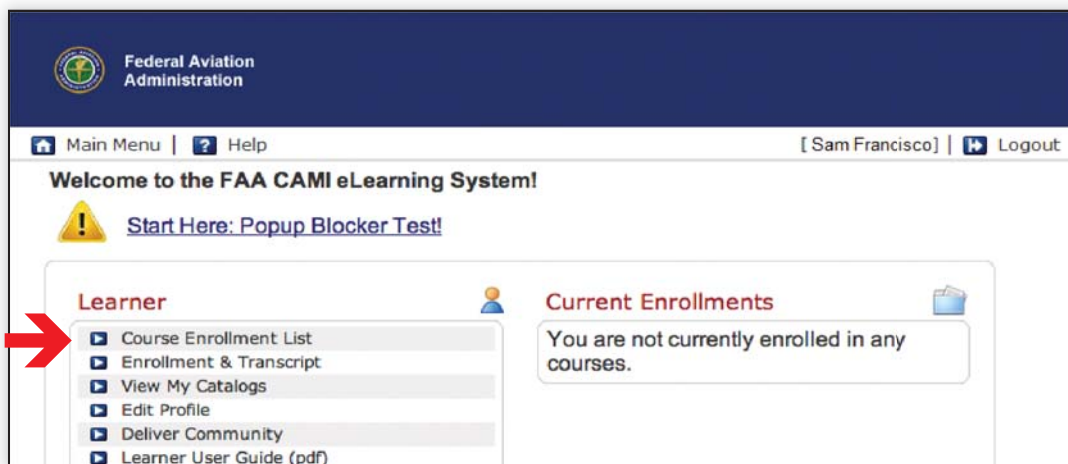
Course Enrollment

We recommend printing these instructions or having them available during enrollment.
Most issues can be resolved using these documents.

Once you have completed (“Self Registration”); you have been added to the Learning Management System and are able to enroll in and take courses.

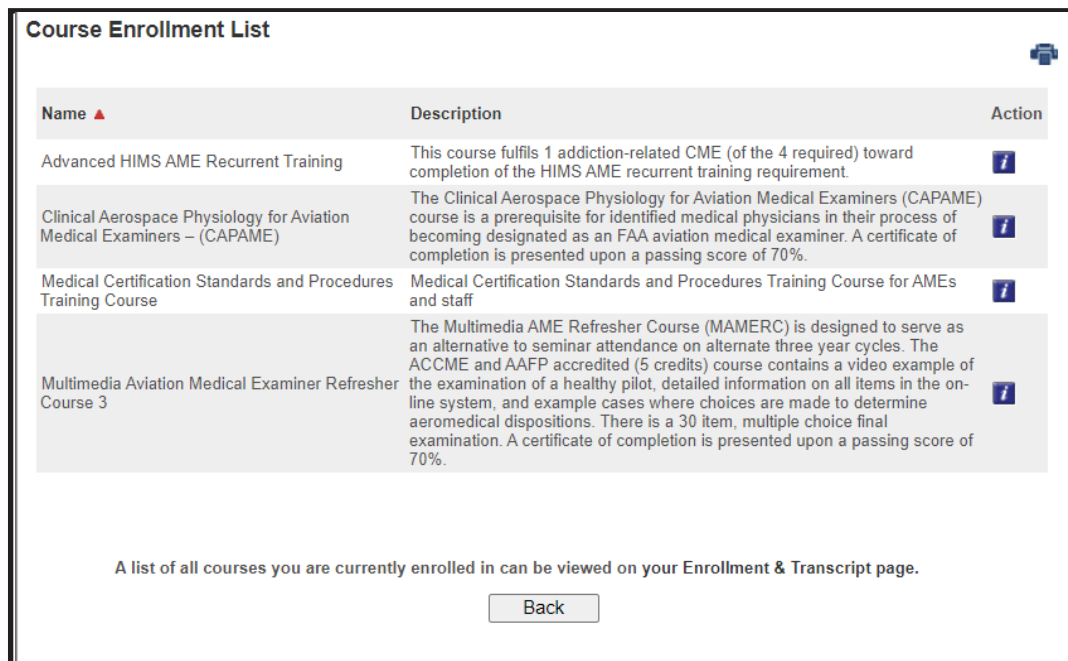
From this point on, any time you wish to log in to the training system you should navigate to this link on the CourseAvenue website: <http://deliver.courseavenue.com/Login/cami> and enter your email address as “User Name” and provide the password you created in Part 1 of this document. We suggest that you bookmark this site for ease of use. It is also available from the [FAA website](#).

1. From the Main Menu click “Course Enrollment List” from the “Learner” area on the left.

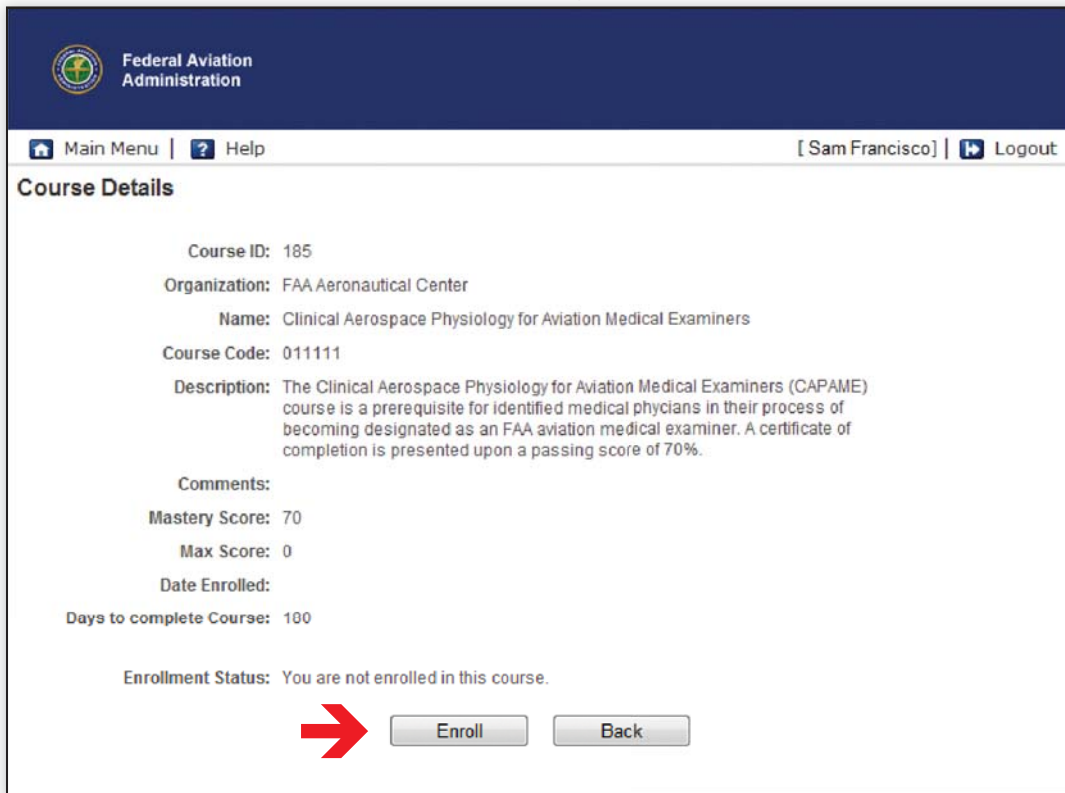


You will see a list of all courses in the Aerospace Medicine Education Group.

2. To select the appropriate course for your intended training, click the “Course Details” button (i) in the “Action” column next to the name of the course you wish to enroll in (e.g. “HIMS Basic Exam”).



3. Click the “Enroll” button on the “Course Details” page.



4. The page will refresh, and the “Enroll” button will be replaced with a “Launch” button. Select this button to begin the course.



If you exit the course without completing it, the course will be available from the Main Menu under “Current Enrollments.” To return to your course in progress, select “Launch” under “Current Enrollments.”

