

**HIMS Advanced Topics Seminar
Denver, CO
September 13-14, 2021**

COVID-19 Protocols

We are looking forward to your participation in the 2021 HIMS Advanced Topics seminar. We have worked closely with the Westin Hotel staff to seek to mitigate the risk of virus transmission, and to provide an environment conducive to achieving the goals of the conference. Conference protocol has been established to comply with State and Local requirements, and to follow FAA/CDC risk mitigation policies. This is a dynamic environment and changes may be required prior to or during the time of the conference.

Please remember that the personal situations of attendees vary, and include healthy, fully COVID-19 vaccinated individuals; those with high-risk individuals in their households/pods or family networks; those in high-risk groups themselves; along with individuals who are not vaccinated. Our goal is to make this a safe and comfortable learning and networking environment for all.

Below is the multi-level risk-mitigation strategy planned for this conference.

DUE TO THE COVID-19 PANDEMIC AND HIGH TRANSMISSIBILITY OF NEW VARIANTS, ALL PARTICIPANTS ARE REQUIRED TO WEAR MASKS WHEN ON THE MEETING FLOOR.

Who: All HIMS Conference attendees and staff, including fully vaccinated individuals.

Where: HIMS registration; all conference meeting rooms; in the foyer and hallways (except where designated for food consumption, or for speakers actively presenting). Public areas of hotel: follow prudent precautions according to hotel, local, state and CDC guidelines to minimize exposure.

What: Masks - appropriately fitting and covering nose and mouth:

- HIMS Logo masks (Color Coded) and disposable surgical masks will be provided
- You may use the HIMS Logo mask, or your own personal mask
- You may use a HIMS Logo mask on top of your personal mask or surgical mask

ARRANGEMENTS ENABLE ALL CONFERENCE PARTICIPANTS WHO DESIRE TO MAINTAIN PHYSICAL DISTANCING

Color-coded HIMS Logo Masks, Lanyards and Name Tag Stickers will be provided to all attendees to identify social distancing needs/desires.

Upon check-in, each attendee and speaker will be given a HIMS logo mask, as well as corresponding-colored stickers and lanyards for placement on the Nametag, to identify that individual's need/desire to maintain physical distancing.

Mask and Name Tag Sticker colors:

- White - Individual who desires to maintain social distancing
- Black - comfortable without social distancing

Lanyard Colors

- Blue with Yellow - Individual who desires to maintain social distancing
- Black with White - comfortable without social distancing

Check-in

- Six-foot distancing at registration lines
- HIMS bags with an individual bottle of hand sanitizer and touchless door opener
- Plastic space guards for HIMS staff
- Access to all slides and agenda online (no physical agenda or seminar books)
- Hand sanitizing stations

Foyer

- Mask-required areas and food consumption areas identified and segregated
- Stand-up tables distanced
- Outdoor standing/Meeting options
- Self-serve beverage and individually packaged foods

Ballroom/Presentations areas

- Divided section with partially socially distanced classroom seating for those with Black masks and CDC socially distanced seating for those with White masks
- Reduced seating density
- Tables cleaned during breaks
- Hand sanitizing stations at entrances and throughout ballroom
- No “throw mics” -- stand up mics cleaned between users
- Ability to text questions to moderator for in-person and virtual attendees

Dining areas

- Tables segregated and clearly identified with different seating density (4/6 per table of 5 ½ foot diameter)
- Option to dine in hotel room, ballroom or outside (Hotel asks that you bring dishes back to main area when finished)

Food Service Arrangements

- Individual pre-ordered Box meals for dinner
- Buffet lines with plastic space guards and server for no-touch option
- Spacing for meal buffet lines and serial wave queuing for buffet meals

Illness symptoms and Testing

- Anyone who becomes ill with COVID symptoms (cough, fever, shortness of breath, chills, headache, fatigue, or loss of taste/smell) during the seminar should isolate in their hotel room
- Contact the HIMS Staff - send message to a staff member in the Cvent app if you feel ill
- Testing facilities are available at King Soopers Pharmacy in Commerce City (22 min) and Montebello High School (free 1100-1700) (13 min)

You can find additional information on Marriott's “Commitment to Clean” policy here: [What to Expect in the Age of COVID-19 | The Westin Denver International Airport \(marriott.com\)](https://www.marriott.com/commitment-to-clean).

Public health recommendations and regulations may change in response to developments in the COVID-19 pandemic. Our HIMS Staff and the hotel management will monitor these regularly and update as appropriate. We hope the viral transmission mitigations in place for the 2021 HIMS Advanced Topics seminar will encourage maximum participation and learning by all within their personal health and safety level of comfort.

Please respect each person's individual choice for contact and distancing. If you have any questions or concerns regarding any of these protocols, please reach out to us as soon as possible and we will do our best to accommodate you. Thank you for your participation and support of HIMS.

Sincerely,

Handwritten signature of Quay Snyder in black ink.

Quay Snyder, M.D.
HIMS Program Manager

Handwritten signature of Craig Ohmsieder in black ink.

F/O Craig Ohmsieder
ALPA Int'l HIMS Chairman