

# HIMS REGISTRATION

## GUIDELINES

Please see below guidance for all those interested in attending the 2022 HIMS Basic Seminar September 11-13, 2022, either virtually or in-person. Due to the strong interest and success of the HIMS Seminars, we have implemented a priority system for registration. Regardless of whether or not you have attended a previous HIMS Seminar, please read through the guidelines below as they apply to all those seeking to attend the current Basic Seminar. In-person attendance is capped at 400 attendees and virtual attendance has no limit.

### HIMS Registration Priority

#### **Priority 1 – In-person or Virtual Attendance**

For those interested individuals falling under one of the categories listed below, you will be able to choose in-person or virtual attendance. Once the in-person capacity has been met, only virtual attendance will be offered.

- Pilots currently involved with the HIMS Program, union pilot volunteers, professional pilots and airline management groups that are seeking to implement or learn more about the HIMS program are approved to attend.
- Current FAA designated HIMS Psychiatrists, Psychologists, Neuropsychologists and HIMS FAA Aviation Medical Examiners are approved to attend.
- Psychiatrists, Psychologists, Neuropsychologists and FAA Aviation Medical Examiners who have not previously attended must be approved to attend. Interested individuals should contact the appropriate FAA contact below to request approval. Those approved to attend will be given a code that must be entered during registration.
  - For Psychiatrists – please contact Dr. Charles Chesanow at [Charles.Chesanow@faa.gov](mailto:Charles.Chesanow@faa.gov).
  - For Neuropsychologists & Psychologists – please contact Dr. Randy Georgemiller at [RandyJ.Georgemiller@faa.gov](mailto:RandyJ.Georgemiller@faa.gov).
  - For AMEs – please reach out to your Regional Flight Surgeon
- International airline management groups, pilot union representatives, government regulators and medical professionals directly involved in a HIMS-type program who received an invitation are approved to attend.

#### **Priority 2 – Virtual Attendance**

For those interested individuals falling under one of the categories below, you will be offered virtual attendance only. If space becomes available for in-person attendance, we will notify you by August 22, 2022 and you will be able to change your registration to in-person.

- Counselors, EAP's, Treating Facilities, Assistants/Office Managers, Nurses, Vendors, Spouse or Guest, and all others not directly involved in the HIMS program.

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### **Additional Guidelines for all Attendees**

- If you have been approved to attend, you cannot send someone to the seminar in your place. Everyone must be individually approved to attend.
- You can cancel your registration at any time by following the instructions on the registration website.
  - Cancellations processed by September 5, 2022 will receive a full refund.
  - Cancellations processed after September 5, 2022 will not receive a refund. At that time, all funds have been committed to cover seminar costs. For circumstances outside of your control, please contact the HIMS Staff at [hims@aviationmedicine.com](mailto:hims@aviationmedicine.com) to request an exception.
  - If you have a hotel room, please allow the HIMS Staff to cancel your reservation so that it remains part of the HIMS room block.